

GUADALUPE APPRAISAL DISTRICT



Main Office
3000 N. Austin St.
Seguin, Texas 78155
(830) 303-3313
(830) 372-2874 (Fax)
gadprotest@guadalupead.org

Schertz Substation
1101 Elbel Rd.
Schertz, Texas 78154
(210) 945-9708 Option 8
(877) 254-0888 (Fax)

REGULAR SESSION OF THE BOARD OF DIRECTORS

January 13, 2021

1. CALL TO ORDER

Dr. Gilcrease called the meeting to order at 5:31 p.m.

2. ROLL CALL

All members were in attendance. Others present were Mrs. Tavie Murphy, Erich Strey, Peter Snaddon, Patricia Meyers, and Rose Everett.

3. CITIZENS' COMMENTS – None.

4. TAXPAYER LIAISON REPORT – Mrs. Murphy said the new members and officers for the A.R.B. have not been appointed but will be by next months meeting. Mrs. Murphy also said the training for the A.R.B. will be by Zoom this year and the members will not have to go to Austin. Training sessions should be scheduled by next month.

5. ACTION: APPROVAL OF MINUTES OF THE REGULAR MEETING HELD DECEMBER 9, 2020 –Mr. Dunn made a motion to approve the minutes of the regular meeting held December 9, 2020. Mr. John seconded the motion, and passed unanimously.

6. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR NOVEMBER 2020 – Snaddon said that the District purchased the iPads this month and is under budget for November 2020. Mr. Amador made a motion to approve the financial statement for November 2020. Mr. John seconded the motion, and passed unanimously.

7. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR DECEMBER 2020 – Snaddon said the District had purchased some big ticket items, however came in under budget for December 2020. Mr. Dunn made a motion to approve the financial statement for December 2020. Mr. Amador seconded the motion, and passed unanimously.

8. EXECUTIVE SESSION: For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter, authorized and pursuant to Texas Government Code (Sec. 551-071). – The Board did not go into executive session.

9. EXECUTIVE SESSION: The Board may retire to executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee, authorized and pursuant to Texas Government Code (Sec. 551-074) – The Board did not go into executive session.

10. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #8 – PROCEED WITH SETTLEMENT OFFER – No action taken.

11. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #9 – No action taken.

12. DISCUSSION/ACTION: CONSIDER APPROVAL OF 2021 INVESTMENT POLICY – RESOLUTION 2021-1 – Snaddon said there were no changes to the 2021 Investment Policy. Mr. Amador made a motion to approve the Investment Policy. Mr. Dunn seconded the motion, and passed unanimously.

13. DISCUSSION/ACTION: CONSIDER APPROVAL OF 2021 BROKER DEALER LIST – Snaddon said he had updated the contact information for the Broker Dealers, otherwise nothing had changed. Mr. Amador made a motion to approve the Broker Dealer list for 2021. Mr. Dunn seconded the motion, and passed unanimously.

14. DISCUSSION/ACTION: CONSIDER WAVING PENALTY & INTEREST FOR LATE PAYMENT BY CITY OF NEW BRAUNFELS AND CITY OF SAN MARCOS – Snaddon said the City of New Braunfels and the City of San Marcos were late with their allocation payments as were two other entities. Snaddon noted that he had called each of the entities regarding the late payments. Mr. Dunn made a motion to wave penalty and interest for the City of New Braunfels and the City of San Marcos. Mr. Amador seconded the motion, and passed unanimously.

15. DISCUSSION/ACTION: CONSIDER ADDING THE CITY OF UNIVERSAL CITY AS A PARTICIPANT IN THE GUADALUPE APPRAISAL DISTRICT 2021 BUDGET – RESOLUTION 2021-5 – Snaddon said that the City of Universal City had annexed a portion of the city that is in Guadalupe county. Snaddon went on to say that there were only a few properties with an annual levy of approximately \$15,000, however, the District would need to add them to the yearly budget. Mr. Dunn made a motion to add the City of Universal City to the 2021 budget. Mr. Amador seconded the motion, and passed unanimously.

16. Chief Appraiser’s Report

- a.) **4TH Quarter Clericals** – Snaddon presented the 4th quarter clericals to the Board saying that in October there was four groups for a total of 819 corrections, November four groups for a total of 1,078 corrections and December four groups for a total of 363. Snaddon went on to say that late exemptions and the A.R.B. hearings were the cause of all the clerical corrections.
- b.) **2020 Appraisal Inspection Status** – Snaddon said that GIS inspections 9,500 and onsite inspections were 3,900. Snaddon noted that the District is right on schedule according to the Written Reappraisal Plan. Waterfront properties have started to sell. Lake Dunlap had 5 sales, Lake McQueeney 36 sales, Lake Placid 18 sales and Lake Seguin 5 sales.
- c.) **2021 Legislative Session** – Snaddon said the legislative session has started. Snaddon spoke about legislation changes that are forthcoming regarding exemptions, as well as legislation that could have an impact on the budget.

17. Directors’ Report – None.

18. Adjournment –Mr. Amador made a motion to adjourn the meeting. Mr. Dunn seconded the motion, and passed unanimously. Dr. Gilcrease adjourned the meeting at 5:51 p.m.

Chair, Dr. Greg Gilcrease

ATTEST:

Secretary, Mr. Daryl John