

GUADALUPE APPRAISAL DISTRICT



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REGULAR SESSION OF THE BOARD OF DIRECTORS *December 5, 2018*

1. CALL TO ORDER

Dr. Gilcrease called the meeting to order at 5:30 p.m.

2. ROLL CALL

All members were in attendance. Others present were, Mrs. Tavia Murphy, Erich Strey, Jamie Osborne, Rose Radtke and Yolanda Saenz.

3. STATEMENT OF APPOINTED OFFICER – Daniel Kearns completed the Statement of Appointed Officer.

4. OATH OF OFFICE – Daniel Kearns was sworn in by Yolanda Saenz.

5. CITIZENS' COMMENTS – None.

6. TAXPAYER LIAISON REPORT – Tavia Murphy stated the A.R.B. meets 3 days next week and are scheduled into January.

7. ACTION: APPROVAL OF MINUTES OF THE REGULAR MEETING HELD NOVEMBER 7, 2018 – Mr. John made a motion to approve the minutes of the regular meeting held November 7, 2018. Mr. Kearns seconded the motion, and passed unanimously.

8. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR OCTOBER 2018 – Osborne stated for October, the District was 8% under budget. Mr. John made a motion to approve the financial statement for October 2018. Mr. Dunn seconded the motion, and passed unanimously.

9. EXECUTIVE SESSION: For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter, authorized and pursuant to Texas Government Code (Sec. 551-071). The Board combined items nine and ten executive sessions and went into executive session at 5:35 p.m. The Board reconvened at 6:27 p.m. into open session.

10. EXECUTIVE SESSION: The Board may retire to executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee, authorized and pursuant to Texas Government Code (Sec. 551-074). The Board combined items nine and ten executive sessions and went into executive session at 5:35 p.m. The Board reconvened at 6:27 p.m. into open session.

11. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #9 – No action taken.

12. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #10 – No action taken.

13. DISCUSSION/ACTION: CONSIDER APPROVAL OF CONSTRUCTION CONTRACTS/ CONSTRUCTION DOCUMENTS/BID ADVERTISING – Osborne stated the final drafts with minor changes of the Construction Documents covering both projects were in the first stack of information presented. Osborne also said the Contracts were included with the Construction Documents in the second stack of all the technical information. Osborne stated that one piece of information not on the agenda, may need a called session to address establishing the prevailing wage scale required to be included in the Construction Documents. Mr. John made a motion to approve the Construction Contracts/Construction Documents/Bid Advertising. Mr. Dunn seconded the motion, and passed unanimously.

14. DISCUSSION/ACTION CONSIDER 2018 LINE ITEM TRANSFERS: Mr. Dunn made a motion to approve 2018 Line Item Transfer for \$18,000 for overtime. Mr. John seconded the motion, and passed unanimously.

15. DISCUSSION/ACTION: CHIEF APPRAISERS EVALUATION & COMPENSATION FOR 2019 YEAR – Mr. Dunn made a motion to approve the chief appraiser's evaluation with a compensation Salary increase of 3% and a Car Allowance Increase to \$300/Month- \$3,600 annually for the 2019 year. Mr. Amador seconded the motion, and passed unanimously.

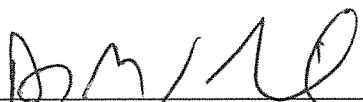
16. DISCUSSION/ACTION: MODIFY 2019/20120 WRITTEN REAPPRAISAL PLAN MOVING NOTICE DROP DATE FROM APRIL 8th to APRIL 12th – Mr. John made a motion to approve notice drop date change. Mr. Amador seconded the motion, and passed unanimously.

17. Chief Appraiser's Report

- a.) **2019 Appraisal Inspection Update** –Strey stated that so far, the District has completed approximately 9,622 real property inspections overall, to include 1,108 new residences for the 2019 year. The District will begin 2nd round inspections of developing subdivisions on December 10th 2018.
- b.) **January Meeting** - Osborne said that the first B.O.D. meeting of 2019 would be January 9, 2019 which is the second Wednesday.

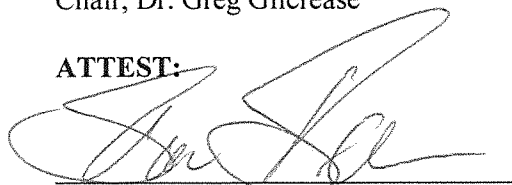
18. Directors' Report – None.

19. Adjournment –Mr. Amador made a motion to adjourn the meeting. Mr. Dunn seconded the motion, and passed unanimously. Dr. Gilcrease adjourned the meeting at 6:44 p.m.



Chair, Dr. Greg Gilcrease

ATTEST:



Secretary, Mr. Daryl John

Vice Chair, Darned Dean