

GUADALUPE APPRAISAL DISTRICT



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REGULAR SESSION OF THE BOARD OF DIRECTORS

August 3, 2022

1. CALL TO ORDER

Darren Dunn called the meeting to order at 5:37 p.m.

2. ROLL CALL

All members were in attendance except Mr. John and Mr. Amador. Others present were Erich Strey, and Peter Snaddon.

3. CITIZENS' COMMENTS – None.

4. TAXPAYER LIAISON REPORT – Ms. Murphy presented a new law §41.66(q) Hearing Procedures. (q) A person who owns property in an appraisal district or the chief appraiser of an appraisal district may file a complaint with the taxpayer liaison officer for the appraisal district alleging that the appraisal review board established for the appraisal district has adopted or is implementing hearing procedures that are not in compliance with the model hearing procedures prepared by the comptroller under Section 5.103 or is not complying with procedural requirements under this chapter. The taxpayer liaison officer shall investigate the complaint and report the findings of the investigation to the board of directors of the appraisal district. The board of directors shall direct the chairman of the appraisal review board to take remedial action if, after reviewing the taxpayer liaison officer's report, the board of directors determines that the allegations contained in the complaint are true. The board of directors may remove the member of the appraisal review board serving as chairman of the appraisal review board from that member's position as chairman if the board determines that the chairman has failed to take the actions necessary to bring the appraisal review board into compliance with Section 5.103(d) or this chapter, as applicable. concerning taxpayer can file a complaint with the tax liaison and the tax liaison 5.10. Ms. Murphy then presented two complaints that she had received. The first was a lady who complained because she the board refused to hear her protest. She had filed her protest late. Her excuse was she got mixed up on the dates. The board has established a late protest acceptance of medical reason, death in the family or military. This protest did not meet any of the criteria. Ms. Murphy determined the board was correct. The second complaint Ms. Murphy received was from a lady complained she could NOT hear Jim over the phone during the protest hearing. That problem has been addressed with the purchase of a new high-tech speaker. Her other complaint was that when she had her informal at Schertz, she had pictures. Pictures did not make it from Schertz to here for hearing. Board lowed her taxes. Liaison recommends the board offers to hear the protest again. Board discussed having the hearing deadline be within the next 90 days. Board agreed with the 2nd protest but must be within the next 90 days. Ms. Murphy reported how hard the appraisal district employees are working and how good the surveys are.

5. SERVICE AWARD PRESENTATION: ROSE EVERETT – Mr. Snaddon presented Ms. Everett with a plaque in appreciation of her 16 years of service to the Property Owners of Guadalupe County.

6. ACTION: APPROVAL OF MINUTES OF THE REGULAR MEETING HELD JUNE 8, 2022 – Ms. Sever made a motion to approve the minutes of the regular meeting held June 8, 2022. Mr. Lievens seconded the motion, and it passed unanimously.

7. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR MAY 2022 – Mr. Dunn recommended that they combine action #7 & action #8. Ms. Sever made a motion to approve the financial statement for May 2022 and June 2022. Mr. Lievens seconded the motion, and it passed unanimously.

8. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR JUNE 2022 – This was approved with Action #7.

9. ACTION: AUTHORIZE T.C.D.R.S. PLAN BENEFITS FOR 2023 YEAR – Mr. Snaddon presented the different options that Ms. Aldridge had presented to him. Unfortunately, she was unable to present to the board due to the whole

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family being ill. The options were a 5% Flat-Rate COLA, 40% CPI-Based COLA, and a 100% CPI-Based COLA. The 40% CPI-Based COLA was fairer to retirees and at a projected lower cost to us in time. Mr. Lievens made a motion to approve the T.C.D.R.S. 40% CPI-Based COLA Plan Benefits for 2023 year. Ms. Severs seconded the motion, and it passed unanimously.

10. ACTION: CONSIDER ADOPTION OF THE 2023 GUADALUPE APPRAISAL DISTRICT BUDGET – Mr. Snaddon spoke of the change made of 1 more ARB member to be able to maintain a panel of 3 in case of absents as is recommended. He pushed some of the contingency funds over to the ARB to facilitate the cost. Snaddon said we are getting ready to start looking for the member so we can get them approved by the judge due to the large back log we have to get through. Going to start the 2nd panel in September. Number has not changed. You will be voting on the \$4,341,460.56. Mr. Dunn asked if there were any questions about the budget or assumption list. The only question was if the security hourly rate was the same as other counties. Ms. Severs made a motion to adopt the G.A.D. 2023 budget. Mr. Lievens seconded the motion, and it passed unanimously.

11. EXECUTIVE SESSION: For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter, authorized and pursuant to Texas Government Code (Sec. 551-071). – The Board did not go into executive session.

12. EXECUTIVE SESSION: The Board may retire to executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee, authorized and pursuant to Texas Government Code (Sec. 551-074) – The Board did not go into executive session.

13. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #10 – No action taken.

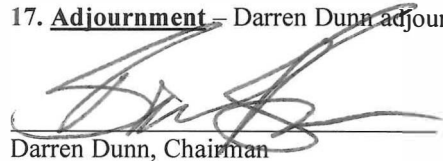
14. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #11 – No action taken.

15. Chief Appraiser's Report

- a) 2nd Quarter Clericals – Snaddon presented the 2nd quarter clericals to the Board. Snaddon said in April there were 67 entries, May 1,144 entries and June 1,717 entries.
- b) 2022 Appeals & Certification Update – Snaddon said the District certified was unable to certify on time. Snaddon said there was 19,293 total protests at a total of \$7,701,403,889 resolved at this time. Snaddon said the appraisal roll was projected to be approved by the A.R.B. on August 4, 2022.
- c) Customer Survey Results – Snaddon shared the customer survey results with the Board saying 97% rated the service they received overall as excellent. Snaddon shared some comments made by respondents with the Board saying the staff did an excellent job.
- d) Conference Room Plans – Mr. Snaddon present the plans to divide the conference room into two rooms so that two ARB panels could be going on simultaneously. Snaddon stated we were in the process of gather information and bids.

16. Directors' Report – None.

17. Adjournment – Darren Dunn adjourned the meeting at 6:17 p.m.


Darren Dunn, Chairman

ATTEST:


Daryl John, Secretary

Jim Lievens, board member