

GUADALUPE APPRAISAL DISTRICT



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REGULAR SESSION OF THE BOARD OF DIRECTORS

February 9, 2022

1. CALL TO ORDER

Mr. Dunn called the meeting to order at 5:30 p.m.

2. ROLL CALL

All members were in attendance except Mr. Amador and Mrs. Sever. Others present were Dr. Greg Gilcrease, Mr. Jerry Perkins, Mr. Thomas Shirley, Rose Everett, Erich Strey and Peter Snaddon. Mr. Amador joined the meeting at 5:32 p.m.

3. CITIZENS' COMMENTS – None.

4. TAXPAYER LIAISON REPORT – Nothing to report.

5. STATEMENT OF OFFICER – Daryl John, Jim Lievens, Benito Amador, Jr., and Darren Dunn completed the Statement of Officer.

6. OATH OF OFFICE – Daryl John, Jim Lievens, Benito Amador, Jr., and Darren Dunn were sworn in by Rose Everett.

7. ACTION: ELECTION OF OFFICERS – The Board elected officers, Darren Dunn, Chair, Benito Amador, Jr., Vice-Chair, and Daryl John, Secretary. Mr. Amador made a motion to elect Mr. Dunn as Chair. Mr. John seconded the motion, and passed unanimously. Mr. John made a motion to elect Mr. Amador as Vice-Chair. Mr. Lievens seconded the motion, and passed unanimously. Mr. John, as Tax Assessor Collector, stayed in the position of Secretary.

8. ACTION: APPROVAL OF MINUTES OF THE REGULAR MEETING HELD DECEMBER 15, 2021 – Mr. Amador made a motion to approve the minutes of the regular meeting held December 15, 2021. Mr. John seconded the motion, and passed unanimously.

9. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR DECEMBER 2021 – Snaddon said the District is about 89% spent on the 2021 budget and will be returning a fund balance to the entities. Mr. Amador made a motion to approve the financial statement for December 2021. Mr. John seconded the motion, and passed unanimously.

10. PRESENTATION OF AWARDS – Snaddon presented awards to Dr. Greg Gilcrease and Mr. Jerry Perkins for their service on the Board and to the taxpayers of Guadalupe County. Mr. Thomas Shirley received an award for his service to the taxpayers of Guadalupe County and to the Guadalupe Appraisal District.

11. EXECUTIVE SESSION: For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter, authorized and pursuant to Texas Government Code (Sec. 551-071). – The Board did not go into executive session.

12. EXECUTIVE SESSION: The Board may retire to executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee, authorized and pursuant to Texas Government Code (Sec. 551-074) – The Board went into executive session at 5:51 p.m. and reconvened at 5:58 p.m.

13. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #11 – No executive session.

14. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #12 – No action taken.

15. DISCUSSION/ACTION: CONSIDER WAIVER OF PENALTIES & INTEREST UNDER §6.06 (E & K) TEXAS TAX CODE LATE PAYMENT BY SCHERTZ CIBOLO UC ISD – The Board waived the penalties & interest charges.

16. DISCUSSION/ACTION: CONSIDER WAIVER OF PENALTIES & INTEREST UNDER §6.06 (E & K) TEXAS TAX CODE LATE PAYMENT BY CITY OF NEW BRAUNFELS – City of New Braunfels has not submitted payment at this time so no action was taken.

17. DISCUSSION/ACTION: CONSIDER WAIVER OF PENALTIES & INTEREST UNDER §6.06 (E & K) TEXAS TAX CODE LATE PAYMENT BY LAKE MCQUEENEY WCID #1 – The Board waived the penalties & interest charges.

18. DISCUSSION/ACTION: CONSIDER WAIVER OF PENALTIES & INTEREST UNDER §6.06 (E & K) TEXAS TAX CODE LATE PAYMENT BY LAKE PLACID WCID #1 – The Board waived the penalties & interest charges.

19. DISCUSSION/ACTION: CONSIDER WAIVER OF PENALTIES & INTEREST UNDER §6.06 (E & K) TEXAS TAX CODE LATE PAYMENT BY LAKE DUNLAP WCID - The Board waived the penalties & interest charges.

20. DISCUSSION/ACTION: REQUEST OFFICE CLOSURE FOR TRAINING DAYS OF APRIL 6, 2022 AND OCTOBER 21, 2022 - Snaddon said April 6th is right before dropping notices and is a great training opportunity. October 21st is used for cleanup and training. Mr. Amador made a motion to approve the office closure for training days of April 6th and October 21, 2022. Mr. John seconded the motion, and passed unanimously.

21. DISCUSSION/ACTION: CONSIDER APPROVAL OF 2022 INVESTMENT POLICY – RESOLUTION 2022-1 – Snaddon said the investment policy had no changes from the previous year. Snaddon said the current money market account gives the District .5% and that is higher than terms that could be acquired investing in the market. Mr. Dunn read the resolution for the record. No change was recommended for the investment policy. Mr. Amador made a motion to approve the investment policy. Mr. John seconded the motion, and passed unanimously.

22. DISCUSSION/ACTION: CONSIDER APPROVAL OF 2022 BROKER DEALER LIST – Snaddon said he had checked the brokers licenses to be sure they were current. Snaddon also said that one of the brokers licenses had expired and Ms. Wendy Griffin of Schertz Bank & Trust was added to the list. Mr. Amador made a motion to approve the Broker Dealer List. Mr. John seconded the motion, and passed unanimously.

23. DISCUSSION/ACTION: REVIEW AND POSSIBLE ACT ON CHANGE IN BOARD OF DIRECTORS MEETING DATE – No change was made to the meeting date.

24. Chief Appraiser's Report

- a) **4TH Quarter 2021 Clerical Changes** – Snaddon presented the 4th quarter clericals to the Board.
- b) **2022 Appraisal Inspection Update** –GIS inspections have met the goal at 14,219 accounts. Residential inspections were just about 9,600. Commercial 2,400, Agriculture 1,200, and Business Personal Property 1,200. Ownership changes 8,600. Developing subdivisions rechecks 3,600.
- c) **2021 MAP's Review Results** – Snaddon said the District passed all mandatory questions, however missed one minor question regarding classification which was corrected.

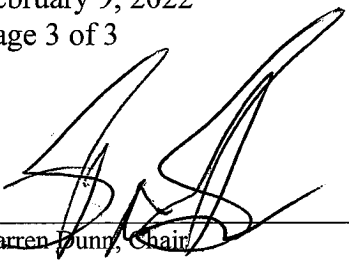
25. Directors' Report – None.

26. Adjournment –Mr. John made a motion to adjourn the meeting. Mr. Amador seconded the motion, and passed unanimously. Mr. Dunn adjourned the meeting at 6:23 p.m.

Board of Directors Meeting

February 9, 2022

Page 3 of 3



Darren Dunny, Chair

ATTEST:



Daryl John, Secretary