

# GUADALUPE APPRAISAL DISTRICT



Main Office  
3000 N. Austin St.  
Seguin, Texas 78155  
(830) 303-3313 Opt. 1  
(830) 372-2874 (Fax)  
gadprotest@guadalupead.org

Schertz Substation  
1052 FM 78, Ste. 103  
Schertz, Texas 78154  
(830) 303-3313 Opt. 0  
(877) 254-0888 (Fax)

## **REGULAR SESSION OF THE BOARD OF DIRECTORS**

May 4, 2022

### **1. CALL TO ORDER**

Mr. Dunn called the meeting to order at 6:18p.m.

### **2. ROLL CALL**

All members were in attendance except Mr. John. Others present were Erich Strey and Peter Snaddon.

### **3. CITIZENS' COMMENTS** – None

### **4. DISCUSSION: TAXPAYER LIAISON REPORT** – None

**5. ACTION: APPROVAL OF MINUTES OF THE REGULAR MEETING HELD APRIL 6, 2022** – Mr. Lievens made a motion to approve the minutes of the regular meeting held April 6, 2022. Mrs. Sever seconded the motion and passed unanimously.

**6. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR MARCH 2022** – Mr. Lievens concerned about the difference of Profit & Loss Budget vs Actual report and the Profit & Loss Year to Date comparison not same. Mr. Snaddon said he would research and get back to board concerning this matter. Mr. Amador made a motion to approve the financial statement and Mr. Lievens seconded the motion and it passed unanimously.

**7. EXECUTIVE SESSION:** For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter, authorized and pursuant to Texas Government Code (Sec. 551-071). – The Board did not go into executive session.

**8. EXECUTIVE SESSION:** The Board may retire to executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee, authorized and pursuant to Texas Government Code (Sec. 551-074) – The Board did not go into executive session.

**9. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #7** – None

**10. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #8** – None

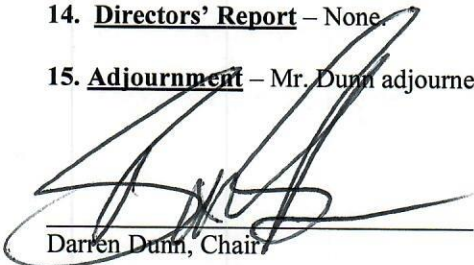
**11. DISCUSSION/ACTION: CONSIDER ENTERING INTO AN UNDERSTANDING OF SERVICES WITH ARMSTRONG, VAUGHAN, AND ASSOCIATES FOR THE 2022 AUDIT REQUIRED UNDER § 6.063 TEXAS TAX CODE** – Tabled. Information not available.

**12. DISCUSSION/ACTION: CONSIDERATION OF BANK DEPOSITORY EXTENSION FOR THE PERIOD OF MAY 19, 2022, THROUGH MAY 19, 2024, WITH SCHERTZ BANK & TRUST** – Mr. Snaddon recommended the extension. Mr. Amador made a motion to approve the extension of the bank depository with Schertz Bank & Trust and Mrs. Sever seconded the motion and it passed unanimously.

13. **Chief Appraiser's Report** Mr. Snaddon reported on the number of appeals, 2,700 this year versus 2,200 to 2,300 last year. Resolved rate of 2022 is at 90% compared to 97% 2021. Reduction rate is at 17% this year compared to 13% last year. We are at 1,700 e-files for 2022 compared to 972 e-files for 2021.  
Mr. Snaddon reported on the public relations' events that he has been speaking at and had been well received.

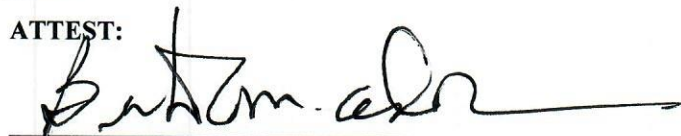
14. **Directors' Report** – None.

15. **Adjournment** – Mr. Dunn adjourned the meeting at 6:41p.m.



\_\_\_\_\_  
Darren Dunn, Chair

ATTEST:



\_\_\_\_\_  
Daryl John, Secretary

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## **BUDGET WORKSHOP OF THE BOARD OF DIRECTORS**

May 4, 2022

### **1. CALL TO ORDER**

Mr. Dunn called the meeting to order at 5:30 p.m.

### **2. ROLL CALL**

All members were in attendance except Mr. John. Others present were Erich Strey and Peter Snaddon.


**3. CITIZENS' COMMENTS** – Present were Melie McIntosh and Karen Rosas retired employees. Melie McIntosh expressed the fact that retirees have not received a raise since 2011. She found out that a raise must be in budget and voted on. She and Ms. Rosas were present to request that the board consider placing an increase in the budget for the retirement fund. All the logistics of the process were discussed. Mr. Snaddon reached out to TCDRS and they gave him four scenarios on how this can be done. These are included in his preliminary budget report.

**4. 2023 PRELIMINARY GUADALUPE APPRAISAL DISTRICT BUDGET** – Mr. Snaddon presented a preliminary budget and all the tax laws that coincide with the budget. Mr. Snaddon discussed all the steps that must be taken before the budget is approved. Mr. Snaddon went over how the district gets its operating money from the entities and the amounts the district credits back when overage exist. The average of 5% of allocations has been sent back to entities over the years. Snaddon presented some broken down cost of our expenses. Mr. Snaddon had charts, graphs, comparisons for the board to study. Snaddon had other counties amounts for comparison. Mr. Snaddon presented an inflation report from the US Bureau of Labor Statistics, March to March, showing a 8.5% inflation. Snaddon utilized a trend of 5.3% for a COLA for present employees, which is at the lower end. Mr. Snaddon presented how the county has done their increases for retirees' every three years. The adopted COLA for retirees increases by County, post 2011, equal 6.17%. Mr. Snaddon presented three different proposes that TCDRS gave him. Salaries were compared from county appraisal district to county appraisal district. Monthly auto allowances were discussed and compared with other county appraisal districts.

**5. Adjournment** – Mr. Dunn adjourned the meeting at 6:18p.m.

  
Darren Dunn, Chair

ATTEST:

  
Daryl John, Secretary