

GUADALUPE APPRAISAL DISTRICT



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REGULAR SESSION OF THE BOARD OF DIRECTORS

October 6, 2021

1. CALL TO ORDER

Dr. Gilcrease called the meeting to order at 5:32 p.m.

2. ROLL CALL

All members were in attendance except Mr. John and Mr. Perkins. Others present were Mrs. Tavy Murphy, Erich Strey, and Peter Snaddon.

3. CITIZENS' COMMENTS – None.

4. TAXPAYER LIAISON REPORT – Mrs. Murphy said the A.R.B. has been very busy and the staff is doing a great job.

5. ACTION: APPROVAL OF MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 8, 2021 – Mr. Amador made a motion to approve the minutes of the regular meeting held September 8, 2021. Mr. Dunn seconded the motion, and passed unanimously.

6. ACTION: APPROVAL OF FINANCIAL STATEMENT FOR AUGUST 2021 – Snaddon said the District has come in under budget for August 2021. Mr. Amador made a motion to approve the financial statement for August 2021. Mr. Dunn seconded the motion, and passed unanimously.

7. EXECUTIVE SESSION: For a private consultation with the Board's Attorney with respect to pending or contemplated litigation, settlement offers, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter, authorized and pursuant to Texas Government Code (Sec. 551-071). – The Board did not go into executive session.

8. EXECUTIVE SESSION: The Board may retire to executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee, authorized and pursuant to Texas Government Code (Sec. 551-074) – The Board did not go into executive session.

9. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #7 – No action taken.

10. DISCUSSION/ACTION: TAKE ANY ACTION BASED ON DISCUSSION HELD IN CLOSED SESSION UNDER AGENDA ITEM #8 – No action taken.

11. DISCUSSION/ACTION: CONSIDER APPROVAL OF RESOLUTION 2021-6 AS RELATED TO PARKING EXPANSION AS OUTLINED IN §6.051 TEXAS TAX CODE – Snaddon said the resolution to expand the parking lot is a requirement by the State anytime there is an expansion. The resolution will go to the taxing entities for approval. Mr. Dunn made a motion to approve Resolution 2021-6. Mr. Amador seconded the motion, and passed unanimously.

12. DISCUSSION: COVID 19 EMPLOYEE EXPOSURE/RETURN TO WORK DECISION TREE AND EMPLOYEE LEAVE POLICY – Snaddon said he wanted to set some protocols into place for COVID 19. Snaddon noted that this would give the staff some guidelines to follow in different scenarios. If the person does not have leave to take the time will be unpaid.

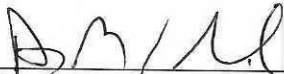
13. Chief Appraiser's Report

- a) **2022 Inspections Update** – Site inspections for September were just under 700. GIS inspections are at 8,400 with approximately 4,200 remaining to be in line with the written reappraisal plan. Developing subdivisions rechecks 567 and new value totals \$98 million with 1,100 accounts. The staff is finishing the first round of rechecks. Sales data from approximately 1,100 sales adding up to \$331million in sales at this time.
- b) **3rd Quarter Clerical Changes** - Snaddon presented the Board with the 3rd quarter clerical changes.
- c) **BOD Election Process Update** – Snaddon said the office had received four nominations at this time.
- d) **Customer Service Survey Results** – Snaddon said the rating was 94% positive.
- e) **2021 MAPS Report – Preliminary** – Snaddon said that the District passed in three categories and failed in one. The failed one was because the sample given to the State was past the 6-year period. The District submitted another sample. The second issue was 2 accounts were not properly state coded. The District corrected the accounts. The third issue was that the District didn't get the method in which they intended to submit the values to the tax office to them by April 1. The District presented this year's submission to the State that was well before the April 1, deadline. Snaddon said that the final results should be passed.

Snaddon let the Board know that there will be an Agriculture Advisory Board meeting on October 14th.

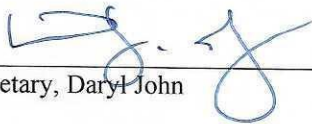
14. Directors' Report – None.

15. Adjournment –Mr. Dunn made a motion to adjourn the meeting. Mr. Amador seconded the motion, and passed unanimously. Dr. Gilcrease adjourned the meeting at 5:48 p.m.



Chair, Dr. Greg Gilcrease

ATTEST:



Secretary, Daryl John