



## **Staff Appraiser Openings**

The Guadalupe Appraisal District is currently accepting applications from motivated candidates interested in joining our appraisal team.

Individuals with past experience and/ or education in data analysis, real estate sales, real estate appraisal, or real estate lending have been shown to be ideal candidates for cross-training.

If you possess a strong work ethic and desire to serve the local community, consider joining our appraisal team.

Available positions range from entry level to registered professional appraisers in good standing with the Texas Department of Licensing and Regulation (TDLR).

Click on the following link for a copy of our employment application, **[Guadalupe Appraisal District Employment Application Form](#)**

Completed applications may be submitted to our HR Coordinator, Cherie Stiers, by email at **[cstiers@guadalupead.org](mailto:cstiers@guadalupead.org)**.

For questions, please call (830) 303-3313 ext. 340.

***Guadalupe AD is an Equal Opportunity Employer***

**Responsibilities may include but are not limited to:**

- *Locate, field inspect, categorize, and sketch all categories of structural improvements, new or existing, to real property sites within the district for entry into the appraisal database.*
- *Locate, field inspect, categorize, and review existing residential, rural, commercial, or land accounts within the district.*
- *Data analysis of local and national real estate market trends*
- *Development or calibration of valuation models through market analysis*
- *Represent the appraisal district within formal Appraisal Review Board hearings.*
- *Conduct informal hearings for submitted appeals by property owners or their authorized representatives.*
- *Perform other related duties as requested.*
- *Individual **must** successfully complete required certification courses, to include passing a level III and level IV exam, necessary to attain designation as registered professional appraiser within 60 months of registration with Texas Department of Licensing and Regulation (TDLR).*
- *Position **requires use** of personal vehicle for conducting field inspections (monthly auto allowance provided).*

**Compensation & Benefits**

- *Competitive salary contingent on education, past work experience, and industry designations.*
- *Vehicle Allowance: \$3,600/year plus mileage reimbursement.*
- *Health & Life Insurance*
- *Retirement Plan (Employer Match @ 200%)*
- *Longevity Benefit @ 36 months of service*
- *Thirteen Paid Holidays*
- *Ten Days of Paid Personal Leave*
- *Eight Days of Paid Sick Leave*

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