GUADALUPE APPRAISAL DISTRICT

Main Office
3000 N. Austin St.
Seguin, Texas 78155
(830) 303-3313
(830) 372-2874 (Fax)
gadprotest@guadalupead.org

Schertz Substation
1052 FM 78 Ste., 103
Schertz, Texas 78154
(830)303-3313 Opt. 0
(877) 254-0888 (Fax)

Minutes
Budget Meeting
August 5, 2026
5:30 pm

1. **Call to Order:** The budget meeting was called to order at 5:32pm by Mr. Charles Kelm, Chairman.
2. **Roll Call:** Charles Kelm, Pam Kifer, Daryl John, Joshua Bright, Letticia Sever were present. Ernestos Rodriguez, Jim Lievens, Peggy Herman and Dr. Al Burns were not present. Mr. Snaddon was also present. A quorum was established. Mr. Lievens joined the meeting at 5:38pm.
3. **PUBLIC HEARING AND DISCUSSION:** This item provided the opportunity for public comment and board discussion regarding the proposed 2027 Guadalupe Appraisal District Budget. Chief Appraiser Peter Snaddon presented information regarding the proposed 2027 budget. He confirmed that the budget was properly posted 10 days in advance as required by tax code. He noted that the budget proposal had been provided to all taxing units and no negative feedback had been received. Mr. Snaddon stated that the only change to the proposal was the addition of a new tax statement required by code. Board members engaged in discussion regarding the Board of Directors budget line item, which had increased from the previous year. Mr. Snaddon explained that the increase was intended to cover potential training costs for board members, as well as possible conference attendance by board members. The board discussed whether this increase was necessary, noting that previous training expenses had been taken from contingency funds. Board members clarified that the increase was not for purchasing additional equipment such as tablets. Discussion ensued regarding employee benefits. Ms. Kifer inquired about the district paying for dental insurance and life insurance. Mr. Snaddon confirmed that the district pays 50 percent of dental insurance premiums, which amount to approximately $17 per employee for a limited plan covering primarily cleanings. He also confirmed that the district provides a $25,000 life insurance benefit to employees at district expense, with employees having the option to increase coverage at their own cost. No members of the public were present to provide comments on the proposed budget.
4. Adjournment of Budget Hearing: Mr. Bright moved to adjourn the meeting. Ms. Kifer seconded the motion. Meeting adjourned at 5:38pm.

(If during the course of the meeting, any discussion of any item on the agenda should be in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, subchapters D and E)

Charles O. Kelm, Chairman
G.A.D. Board of Directors

Jim Lievens, Vice Chair

Daryl John, Secretary
G.A.D. Board of Directors

Letticia Sever, Board Member